

Amy Spelz Travis

AmySTravis@gmail.com

+1 240-587-2272

Skype: aspelz

Experience

Consultant

Individual Project USA Apr 2014 - Present

Creating a Child Protection Toolkit for small- & medium-sized INGOs

Traveler Not Tourist Arequipa, PERU Feb 2014

Helped review and made recommendations on a new child protection safeguarding policy

Franciscan Works/Liberia Mission Inc. Careysburg, LIBERIA May - Aug 2013

Evaluated St. Anthony of Padua School (grades K1 - 9; 15 faculty & administrators; 370 students) and wrote a report delivered to the Country Director & Executive Director

Kite Child LIBERIA Jul 2013

Performed a site visit and evaluation of an orphanage

One27 Academy Chelmsford, MA, USA Feb - May 2012

Provided feedback and advice to the Board of Directors on opening an orphanage in Kenya

Teach Peace LIBERIA Apr - Jul 2010

Co-audited the Livestock Reintroduction Project, and assisted with the installation of livestock in 3 villages

Country Director, Flying Kites Kenya Njabini, KENYA

Sept 2012 - Jan 2013

- Assisted with government compliance and accreditation processes of the CCI and school
- Supervised finances, volunteer program, school, and CCI
- Prepared budget proposals

Child Protection Officer & Program Coordinator, Liberia Mission, Inc. Careysburg, LIBERIA

Apr 2010 - May 2011

- Wrote a new child protection safeguarding policy and trained staff, faculty, and beneficiaries on the policy (approx. 425 people)
- Coordinated government accreditation of the orphanage
- Investigated and responded to allegations and suspicions of past abuse
- Provided support to 2 other organizations dealing with allegations of abuse
- Co-created and ran a youth leadership group
- Created and delivered a 8-week course on relationships and sexual health for girls
- Networked with in-country NGOs and government ministries
- Acting director while the director was on vacation (October 2010)
- Supervised 3 extra-curricular teachers
- Created a MS Access database of beneficiary information
- Co-authored and helped implement a plan for writing a new mission statement
- Led development and redesign of volunteer program
- Assisted with daily running of the organization (procurement, maintenance, etc.)

Project Coordinator, Massachusetts Institute of Technology (MIT) Cambridge, MA, USA

Jun 2007 - Oct 2009

- Supervised volunteers and student research assistants (1-3 per semester)
- Managed 500K budget
- Represented the project and network at seminars, conferences, and other events
- Edited and wrote content for the project (website, grant proposals, correspondence, etc.)
- Oversaw the development of a new interactive website by 3 vendors (2009)
- Organized and coordinated a fellowship for 9 people and a 5 part lecture series (2008)
- Designed and coordinated competition jurying for 139 entries from 25 countries (2008)
- Ran web-based competition with 1150 registrants from 83 countries (2007)
- Responded to negative press and a write-in campaign (2007)

Teacher & Campus Minister, St. Mary's Ryken Preparatory School Leonardtown, MD, USA

Aug 2006 – Nov 2006 Part-time Teacher; Sept 2002 – Jun 2004 Long- & short-term Substitute

Aug 2004 – Jun 2005 Full-time: half-time Teacher and half-time Campus Minister

- Taught 3 Theology courses per semester (60 students per semester) (2004/5, 2006)
- Acted as a President's Advisory Board member and as a liaison to the President (2004/5)
- Acted as a 5-Year Plan representative for Middle States accreditation (2004/5)
- Designed and ran 7 retreats with 30-200 participants per event (2004/5)
- Organized and ran a Campus Ministry advisory board (2004/5)

Volunteer, Camas Outdoor Adventure-Learning Centre Isle of Mull, SCOTLAND

Jul 2005 – Oct 2005 (half season); Apr 2003 – Oct 2003 (full season)

- Led up to 35 participants, mostly at-risk youth, in outdoor and center activities

Education

European University Center for Peace (EPU) Stadtschlaining, AUSTRIA

Masters of Arts in Peace and Conflict Studies

Thesis: *Latin American Philosophies of Liberation: Analyzing Hugo Chavez's Liberation Movement*

Saint Joseph's University Philadelphia, PA, USA

Bachelors of Arts in International Relations, *cum laude*

Study Abroad: University of Maryland University College Schwäbisch Gmünd, GERMANY

Activities: Student Leadership Work Study (4 yrs); Resident Assistant (3 semesters);

Campus Ministry (4 yrs); Project Appalachia (2 yrs); Weekly Volunteer Service (2 yrs)

Training

Coursera U of Minnesota – Resilience in Children Exposed to Trauma, Disaster and War (2014) certificate

EdX U. of Washington - Positive Behavior Support in Early Childhood Education (2014) certificate

EdX MIT - Social Program Evaluation (2014) certificate

ASPR IPT Child Protection, Monitoring, and Rehabilitation Training (2013) certificate

U.S.I.P.: Conflict Analysis; Negotiation & Conflict Management; Interfaith Conflict Resolution (2011) certificates

U.S. National Peace Academy Peacebuilding Peacelearning Intensive (2011)

Child Safety Training (2003, 2005, 2010 - Veritas Training)

MIT Mediation Training (2008) certificate

The Grantsmanship Foundation Grant Proposal Writing course (2007) certificate

Red Cross First Aid training (2003) certificate

Languages

Spanish – Conversational (currently studying)

German - Basic

Awards

2010 Peace Excellence Award, Teach Peace

2008 Unsung Hero Award, School of Humanities, Arts & Social Sciences, MIT

2008 Infinite Mile Award, School of Architecture & Planning, MIT

2007 Nominated for Thesis Award, Peace and Justice Studies Association

2002 Phi Beta Kappa & Alpha Sigma Nu (Jesuit Honor Society)

Organizations

Franciscan Works Advisory Board, 2012 - Present

Peace and Justice Studies Association, 2008-Present

US Peace Academy working group, 2007

Conferences

National Peace Academy Global Stakeholders Summit, Mar 2009

World Peace Forum, Jun 2006